



DUDEK & BOGK

Leading Manufacturer of Springs • Wireforms • Stampings • Welded Rings • Welded Assemblies

Employment Application

Attention: If a question does not apply to you, mark the question "N/A" (not applicable). Failure to respond to a required question may result in a rejected application. * Indicates a required question.

PERSONAL INFORMATION

*Name: _____ Today's Date: ____/____/____
Last First

*Address: _____
Street City State Zip Code

*Primary Contact #: (_____) _____ Alternate Contact #: (_____) _____

E-mail Address: _____

*Preferred Contact Method: _____ *Best Time(s) to Contact: _____

*Are you legally eligible for employment in this country? Yes No

EMPLOYMENT DESIRED

*Position(s) Applied For: _____ Date Available: ____/____/____

Full-Time Part-Time Seasonal/Temporary Any Desired Salary: \$ _____ per _____

1st Shift 2nd Shift Either *Have you been employed with us before? _____

If yes, give dates and position(s): _____

*How did you hear about Dudek & Bock? Online Job Board Company Website Newspaper Ad

Other (please specify): _____ Employee Referral (please specify): _____

*Are you able to perform the "essential functions" of the job for which you are applying (with or without reasonable accommodation)? Please do not provide information about the existence of a disability, particular accommodation, or whether accommodation is necessary. This may be addressed at a later stage to the extent permitted by law. Yes No Need More Information about the Job's "Essential Functions" to Respond

EMPLOYMENT HISTORY

Please list your most recent employer first.

*Company Name	*Telephone
*Address	*Dates of Employment From: / To: /
*Starting Job Title	*Final Job Title
*Immediate Supervisor and Title (for most recent position held)	*Rate of Pay \$ per
*Reason for Leaving	*May We Contact for a Reference?

*Company Name	*Telephone
*Address	*Dates of Employment From: / To: /
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EDUCATION

Level	*Name, City, & State	*Number of Years Attended	*Degree/Grade Level Completed
High School:			
College/University:			
Graduate School:			
Trade School or Other Training:			

PROFESSIONAL REFERENCES

Name	Title	Telephone	Email	Years Known

APPLICANT STATEMENT

I certify that the information I have provided is true, correct, and complete. False, incomplete, or misrepresented information of any kind, will be sufficient cause for my application to be rejected or, if discovered after employed, cause for immediate termination.

I authorize Dudek & Bock Spring Manufacturing Company, its representatives, employees, or agents to contact and obtain information about me from previous employers, educational institutions, public agencies, and licensing authorities to otherwise verify the accuracy of all information provided by me in this application, resume, or interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering, and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations, or organizations that provide information for this purpose.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on the basis of his or her sex, race, color, religion, national origin, genetic information, citizenship, age, disability or any other protected status under applicable federal, state or local law. The Company likewise does not tolerate harassment based on sex, race, color, religion, national origin, genetic information, citizenship, age, disability or any other protected status.

I understand that this application remains current for only 30 days. After 30 days, unless otherwise notified, I understand that my status as an applicant will end. I may re-apply for employment in the future by completing a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute as an agreement or contract of employment for any specified period or definite duration. I understand that no one, other than the employer's president, has authority to enter into any employment agreement with terms contrary to the foregoing unless in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

Do not sign until you have read and understand the above Applicant Statement.

I certify that I have read, fully understand, and accept all terms and conditions in the above Applicant Statement.

Signature of Applicant: _____ **Date:** _____ / _____ / _____